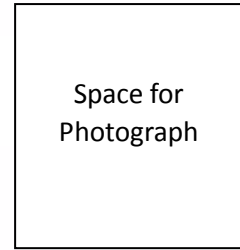


**APPLICATION FORM FOR (I) INTER RAILWAY (II) INTER DIVISIONAL/
DEPARTMENTAL TRANSFER (III) DEPUTATION**

Note: This form may be filled in duplicate in case of application for Inter Divisional/Departmental Transfer and in triplicate in case of Deputation / Inter-Railway Transfer.



1. Name : _____
2. Substantive designation & Scale : _____
3. Date of Birth : _____
4. Date of appointment : _____
5. Grade & scale in which appointed : _____
6. Staff/Ticket No : _____
7. Unit in which working : _____
8. Educational qualification : _____
9. Whether having Typing proficiency
(Applicable for Jr. /Sr. Clerks) : _____
10. Transfer sought to (state post
name/station/Deptt /Railway, etc.) : _____
11. Acceptable basis for transfer
(Strike out whichever is not
applicable)
 - a) Own request at bottom :
seniority (in recruitment grade)
 - b) Mutual Transfer against call for
volunteers_____
12. a) If transfer under 11(a), state
your
special condition, if any, i.e.
grade, post, station etc. :
b) If transfer under 11(b),
attach one copy of
colleagues application on
similar forms _____
13. Special remarks, if any : _____
14. Residential address : _____

Date:

Signature

DECLARATION

I, Sri /Smt _____ designation _____
Office _____ do hereby declare that I
am eager for my transfer to _____ Division of
_____ Railway being arranged on the basis of own request/mutual
transfer and express the following:-

1. a) I shall abide by and accept the seniority as admissible under the rules for own request/mutual transfer;
b) I shall accept bottom seniority under the rules as the transfer sought for is at my own request;
2. I shall accept posting at any station/office/unit/Division of the Railway to which I shall be transferred;
3. I am aware that I am neither entitled to transfer passes nor TA/DA at joining time;
4. I shall not claim for allotment of Railway quarters on out of turn basis;
5. I shall deposit security money as and when required for the post to which I am seeking transfer;
6. I shall comply with the rules and regulations connected with the duties of the post to which I am seeking transfer;
7. I shall not seek a re-transfer to my original department;
8. I shall undertake Initial/refresher course and first-aid training etc. as required under rules.

Signature: _____

Full Name: _____

Designation: _____

Station: _____

Date: _____

Declaration given in my presence:

Witness:

Signature: _____

Full Name: _____

Designation: _____

Station: _____

Date: _____