



भारत सरकार Government of India
रेल मंत्रालय Ministry of Railways
रेलवे बोर्ड (Railway Board)



Office Order No. 65 of 2021

Sub : Change in designation & reporting authority and revised duty list in
Civil Engineering Dte.

It has been decided that the post of DTK(P) be re-designated as
Director/Track(Planning & Procurement)- DTK(P&P) and to report to
PED/CE(P) in place of EDTK(M&MC).

1.1 Accordingly, the revised work allocation indicating duty lists of
PED/CE(P) and EDTK(M&MC) is enclosed at Annexure-I.

2. The above issues with the approval of competent authority.

No. 2021/O&M/7/19

Dated:- 07.12.2021

(B. Majumdar)

Joint Secretary/Railway Board

All Officers and Branches in Board's Office and Dayabasti, New Delhi.

Copy to:

AM/CE
PED/CE(P)
ED/TK(M&MC)
DTK(P&P)

Annexure-I

Revised duty list:

Principal Executive Director(Civil Engineering) Planning

1. DCE(P)
2. DTK(P&P)

A) Duties of DCE(P) (for C.E.-II branch)

1. Track Renewal Works – Policy matters and sanction of abstract/revised estimates and completion of reports.
2. Scrutiny of out-of-turn track renewal works, etc.
3. Scrutiny of new track renewal proposals costing Rs. 50 lakhs and above each and to communicate Board's approval thereto for inclusion in the PWP/FWP of the Railways. Preparation of consolidated Memo of all new track renewal works costing Rs.50 lakhs and above for MR's approval.
4. Railway Accident Committee's recommendations connected with track.
5. CCRS's/CRS recommendations on accidents due to failure of track.
6. Policy matters relating to running of high speed trains connected with track.
7. Principal Chief Engineers Conference; coordinating information for holding Chief Track Engineer's/Principal Chief Engineer's Meeting for assessment of requirements of P.Way materials.
8. Policy decisions regarding progress of speed restrictions.
9. Preparation of paras for Railway Board's Audit Report regarding items connected with track renewals and speed restrictions and ballasting of track.
10. Scrutiny and obtaining Board's orders of Track Standard Committee's Reports/Recommendations.
11. Accidents on P.Way account – Preparation of Accident Statement every month on account of P.Way account.
12. Ballasting Policy and specifications. Progress of ballasting and statements regarding deep screening, soil formation and collection and training out of ballast.
13. Supply of Tools to watchmen.
14. Track Formation – All technical matters and proposals under Planhead - 31.
15. Ballastless Track – All proposals under Planhead – 31 except technical matters.
16. Nodal Directorate to deal with International Heavy Haul Association (IHHA).
17. Issues related to running of trains at a speed of more than 130KMPH and upto 160 KMPH.
18. Regular Rag picking from Railway Track and adjoining land beyond Station area (50 m from end of farthest platform).
19. Issues related to execution of Semi-High Speed Corridors;New-Delhi Mumbai and New Delhi-Howrah.
20. Parliament Questions on above, killing of railway workers while working on railway tracks, speed restrictions, permissible axle load of tracks and wagons, permissible operating speed of trains.
21. Interface at Board's level regarding IT enablement of Civil Engineering Directorate.

(B) Duties of DTK(P&P) (for Track-I branch)

Track Procurement & Policy

1. Development/improvement of track material: Floating of tenders and placement of contracts and distribution of new/improved Switches, Switch Expansion Joints and Crossings viz., Thick Web Switches, Switch Expansion Joints, Weldable CMS Crossings, etc., and monitoring of contracts thereof.
2. Planning, procurement, import and export of rails including endforged, corrosion free and head hardened rails, allotment of rails, issuing of bulk indents of rails and work relating to production schedule meeting. Allotment of track materials to private and assisted sidings.
3. Matters related to Insulated Glued Joints.
4. Monitoring receipt and utilization of new and second hand track materials for the Railways.
5. Flash Butt Welding Plants on Zonal Railways and matters related to Mobile Flash Butt Welding.
6. Matters related to AT welding.
7. Rail welds failures and USFD testing.
8. Permission for sale of second hand P.Way materials to Private parties.
9. Matters related to prevention of Corrosion of rails.
10. Matters related to Fish Plates.
11. Allotment of wagons for fabrication of End Unloading Rakes (EURs).

Duty List of EDTK(M&MC)

1.DTK(M)

2.DTK(MC)

(A) Duties of DTK(M) (for Track-II branch)

1. **Development, procurement, allotment & policy issues related to:**
 - (a) PSC BG line sleepers
 - (b) Special Cement for concrete sleepers.
 - (c) Setting up of New Concrete Sleeper Plants on Zonal Railways.
 - (d) Shifting of Concrete Sleeper Plants from one Zonal Railway to other Zonal Railway.

2. **Development, trial and all policy matters related to P.Way items viz.**
 - (a) Modern Elastic Fastening systems
 - (b) Elastic Rail Clips
 - (c) Grooved Rubber Pads
 - (d) Metal Liners.
 - (e) GFN liners.
 - (f) SGCI Inserts.
 - (g) HTS wire for PSC Sleepers.
 - (h) BG/MG turnout Sleepers.
 - (i) Composite Sleepers.
 - (j) Alternative to wooden sleepers.
 - (k) Zero Toe Load Fastening for Steel Channel and H-Beam Sleepers.
 - (l) Anti-Vandal Elastic Fastening Systems.

3. Allotment and Policy matters related to use of wooden sleepers on Indian Railways.
4. Any other subject allotted by Member Engineering.

(B) Duties of DTK(MC) (for Track – III branch)

1. Planning and procurement of Track Machines, projection in 5 year plan/corporate plan.
2. Inclusion of Track Machines in RSP, provision in Annual Budget.
3. Procurement of Track Maintenance and Track Relaying Machines through Global/Local tenders.
4. Procurement of different spares for various Track Machines through tenders.
5. Post contract management – interaction with suppliers – local and foreign.
6. Fixation of targets and compilation of progress of work of Track Machines/Track Relaying Machines, Track Recording Cars, OMS – 2000 Ballast Cleaners and other Track Machines working on zonal railways and submission to Board (ME).
7. Arranging courses of training for IR personals on Railways on principle of maintenance and operation of machines in Railway Workshops/Firms workshops.
8. Indigenization of spares/components, interaction with RDSO, Zonal Railways/manufacturers of Track Machines in this regard.
9. Recommendations of expert committee on Track Machines – follow up action thereon.
10. Development of organization and infrastructure, resting facilities including camping coaches on Zonal Railways for operation and maintenance of Track Machines.
11. Follow up action on recommendation of Committee on machines and manpower deployment.
12. Implementation of Mobile Maintenance Unit on Railways.
13. Standing Committee on Track Machines – follow up action and manpower deployment.
14. Monitoring the working of Track Recording Cars, up gradation and modification of Track Recording Cars.
15. Standing Committee on Small Track Machines – issue of orders conveying approval of small machines manufacturers, interaction with RDSO in this regard and follow up action.
16. Submission of periodical returns of important items concerning Track Machines to Board (ME), follow up action thereon and items of assistance forwarded by Zonal Railway.
17. Arranging POH of track machines at CPOH/ALD/NCR and CPOH/RYP/SCR and related matters.
18. Condemnation of track machines.
19. Implementation of Rail Grinding on Indian Railways.
20. Finalization of specification of track machines and small track machines.
21. Supporting rolling stocks for track machines.
22. Procurement of Vehicular USFD.
23. Replies to Audit Paras on above and submission of Action Taken Notes(ATNs).
24. Replies to Parliament Questions on above.
