



SOUTH CENTRAL RAILWAY
GUNTAKAL DIVISION
Divisional Railway Manager's Office, Personnel Branch, GUNTAKAL

No. SCR/P-GTL/212/T-14/SM/GS 25%

Date:-20.03.2024.

NOTIFICATION

Sub: Filling up the vacancies of Station Masters in Level-6 against 25%
General Selection of Operating Department in GTL Division.

1. It is proposed to fill up **37 vacancies (UR-30, SC-04, ST-03)** for the post of Station Master in Level-6 of 7th CPC Pay Matrix against 25% General Selection by calling volunteers from the eligible employees.
2. **Applications are invited** from the staff working in the following categories who fulfill the conditions prescribed for the post of Station Master in Level-6 of 7th CPC pay matrix as detailed below. **(As per RBE No.79/2023) (PCPO/SC's SC.No.93/23)**
 - a) Shunting Jamadars, Shunting Masters, Cabinmen Grade-I, Switchmen, Sr.Signallers and Sr.Train Clerks, all in Level-4 and Leverman Gr-I, pointsman Gr.I, Shuntman Gr.I, Cabinman Gr.II and Train Clerks, all in Level-2.
 - b) Shunting Master/Jamadar, & TNCs in level-6 are also eligible for promotion to the post of Station Master in Level-6 against 25% General Selection Quota. This will be treated as lateral transfer and not entitled for fixation of pay in same level of Station Masters.
 - c) Staff in level-1 (erstwhile 6th CPC GP Rs.1800) of the Operating Dept who are matriculates, and have 5 years of regular service in Operating Department may also be allowed to appear.
 - d) **Educational Qualification:** Should possess minimum education qualification of matriculation.
 - e) **Age :** With an upper age limit of 45 years as on date of issue of this notification (50 years in case of SC/ST employees)
 - f) **Medical Fitness :** Should be fit in the prescribed Medical Classification of A-2 (Ayee Two)
3. **Mode of selection:** (As per PCPO/SC's SC Nos: 38/06 & 15/14 and In terms of Para 219(j) of IREM Vol-I)

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- a) Professional Ability: The professional ability of the employees will be adjudged through written examination/CBT. The employees must secure 60% of marks in the professional ability. There is no relaxation in qualifying marks for candidates belonging to SC/ST Community. Since, the post of Station Master considered as safety category.
- b) Employees who have secured 60% of marks in written test are allowed to appear in aptitude test and they must secure passing marks. As per CPO/SC's No.27/2008, no second chance for appearing in Aptitude Test will be given in the same selection.
- c) The empanelled candidates are required to undergo initial training course at ZRTI/MLY for a period of 90 working days. On successful completion of training, they will be posted as SMs against working posts subject to the availability of vacancies at anywhere in Guntakal Division.

4. **Procedure for written examination:**

- a) The selection will consist of written examination/CBT with 100% objective type, multiple choices with 110 question of 02 hours duration. Out of 110, 10 questions (Optional) will be on Rajabhasha. The first 100 attempted questions will be evaluated. Cutting, erasing, overwriting or alteration of any type in the answer sheet will be treated as incorrect answer. As per RBE No.194/19) There shall be negative marking for incorrect answers, 1/3rd of the marks allotted for each question will be deducted for wrong answers.
- b) The final panel shall be drawn in the order of merit based on aggregate marks of 'Professional ability', 'Aptitude Test' and 'Record of Service' since the zone of consideration is not confined to three times the number of staff to be empaneled and candidates being called from different categories of same/other departments in terms of Railway Board's letter No. E(NG)I-2008/PM7/4 SLP dated 19-06-2009 (RBE No.113/09), CPO/SC's S.C.No.95/2009)
- c) There will not be any supplementary test for absentees under any circumstances, since the selection is by calling volunteers.

5. **Pre-Selection Coaching:**

- a) Sr.DOM/GTL Shall arrange for pre-selection coaching to the volunteered eligible reserved community employees for a period of 3-4 weeks (21 working days) which shall cover entire syllabus prescribed for examination as per CPO/SC Serial Circular No.245/2001.

- b) After completion of the pre-selection coaching, a certificate is to be issued by the controlling officer to the effect that all the eligible SC/ST employees have been imparted pre-selection training for a period of 21 working days.
- c) In case any of the reserved community employee is unwilling to undergo pre-selection coaching, a written refusal in this regard shall be obtained and sent to this office for record.

6. The staff, who volunteered for the post of Station Master should note that:

- (a) All employees who volunteered for the selection should ensure that entry in the SR in regard to educational qualifications, community, Railway week award etc... before scrutiny of applications so as to publish the eligible/Ineligible list for the selection. No representations will be entertained after publishing the eligible/ineligible list.
- (b) The employees who have selected and promoted as Station Master after the selection will not be allowed to seek repatriation to their parent cadre under any circumstances.

7. Question Bank:

Updated Question Bank covering the complete syllabus will be provided by the controlling officer and the same will be uploaded on SCR website. It is further advised that there will not be any mandatory limit of questions from the question bank. It is the duty of the eligible employees to download the question bank and postponement of selection due to non-circulation of question bank will not be accepted.

8. How to Apply :

- a) The employees should submit their applications in the prescribed format through proper channel enclosed as Annexure-A
- b) The employees should fill up the application form in their own writing with blue or black ball point pen only.
- c) Employees should paste the recent photograph on the application which shall be attested by the concerned supervisor along with the stamp.
- d) The willing and eligible volunteers has to submit their applications duly filling all columns with date in prescribed pro-forma to their controlling supervisors on or before **19.04.2024**, who will in turn forward the applications in one bunch to the controlling officer on or before

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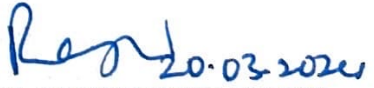

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- 23.04.2024** after ensuring the correctness of the service particulars. The application, which are incomplete or received after the last date i.e. **23.04.2024** or without forwarding from supervisory official, will not be considered and no correspondence in this regard will be entertained.
- e) The controlling officer has to forward all the applications in one bunch to Sr.DPO/GTL office together with DAR/SPE/Vig. Clearance on or before **29.04.2024**
- f) Eligible staff on deputation to other offices, but holding lien of Guntakal Division may also submit applications through their respective supervisory officials and should reach their applications to controlling officer on or before **23.04.2024**. Concerned Branch Officer and Supervisory officials should inform such staff.
- g) **Applicants should enclose attested Photostat copies of certificate as proof of their educational qualifications, Date of Birth and community (In respect of SC/ST employees) along with their applications, otherwise their applications are liable for rejection.**
- h) Applications received after due date mentioned above and not filled in all respects will not be entertained.. If applications not received within the stipulated time in this office as mentioned above even after submitted by employee to the concerned supervisor within the time, then the concerned supervisory official held responsible for the delay and necessary action will be initiated.
- i) Eligible employees are hereby advised to treat this notification itself as intimation to the written examination and they should be in readiness for the same within a short notice.

10. Date of Examination:

The date, Venue and time of examination will be intimated separately to the eligible volunteers.

Encl: Annexure-'A' Application
Annexure 'B' Syllabus.


(S.RAJASEKHAR NAIK)
APO/T
for Sr.DPO/GTL

C/- PCPO/SC, SDGM/Vig/SC & PCOM/SC - for kind information please.
C/- Sr.DOM/GTL - for kind information and Necessary action please.
C/- ALL CONCERNED
C/- DSs/SCRES, SCRUMU, AISCTREA, AIOBCR

APPLICATION FOR THE POST OF STATION MASTER IN LEVEL-6 OF PAY MATRIX (GP Rs. 4200) AGAINST 25% GENERAL SELECTION QUOTA IN OPERATING DEPARTMENT

I do hereby volunteer for selection to the post of Station Master in Level-6 of 7TH CPC Pay Matrix as notified vide Sr.DPO/GTL letter No. SCR/P-GTL/ 212/T-14/SM/GS 25% dt.20.03.2024 duly accepting all the terms and conditions & other details mentioned in the notification.I confirm that my personal/ service details are as follow.

Affix recent
photograph
attested by their
controlling
supervisor

Sl.No	Description	Details					
1	Name of the Employee						
2	Father's Name						
3	PF No./NPS No.						
4	Designation/Station						
5	Date of entry into present grade						
6	Date of Birth (Proof to be enclosed)						
7	Age as on 20.03.2024	Yrs _____	Months _____	Days _____			
8	Community (UR/SC/ST)						
9	Date of initial Appointment						
10	Post in which initially appointed						
11	Education qualification (proof to be enclosed)						
12	Total Railway Service details from the date of initial appointment to date of notification	Post Held	GP/ Level	Department	From	To	Length of Service
13	Please specify whether any D&AR/Vig/SPE cases are pending/undergoing						
14	Email ID						
15	Contact Mobile No.						

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DECLARATION

I do hereby declare that the particulars furnished are true, complete and correct to the best of my knowledge and belief. I understand that, if at any stage it is found that the information furnished is false or incorrect or I do not satisfy/fulfill the eligibility criteria, my candidature/appointment on promotion is liable to be cancelled besides disciplinary action as per rules. I have read the contents of the notification and agree to abide by the rules, regulations and procedure prescribed for promotion to the post of Station Master. I declare that I will not seek repatriation to parent cadre at a later date on my eventual selection to the post of Station Master.

Station:
Date:

Signature of the Employee
Name:
Designation/Stn

(For use of the Controlling Supervisor of the employee SS/SMR)

It is certified that the particulars furnished by the employee are verified with the records available in this office and found to be correct. He fulfills the eligibility criteria as stipulated the notification.

The application is forwarded to Sr.DOM/GTL for further necessary action please,

Station:
Date:

Signature of Supervisory Official
Designation:
Stamp

(For use of the Controlling Officer of the employee i.e. Sr.DOM or DOM/Gen.)

The application is forwarded to Sr.DPO/GTL for further necessary action please,

- 1) Verified and countersigned.
- 2) Certified that there are no DAR/SPE/Vig. cases pending against the above employee. (In case any DAR case is pending against the above employee the details may kindly be indicated)

Station:
Date:

Signature of Controlling Officer
Designation
Stamp

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ANNEXURE-B

**SYLLABUS TO WRITTEN TEST FOR FILLING UP OF THE VACANCIES OF
STATION MASTERS THROUGH GENERAL SELECTIONS
OPERATING DEPARTMENT- GUNTAKAL DIVISION.**

- I) Regionalization of Indian Railways into Zones and Organization of S.C.Railway
- II) Transportation:
 - A) Rules and instructions: a) Necessity of Rules: General & subsidiary rules. Station Working Rules W.T.T. Block working Manual and accident Manual -Framing issue and revision.
 - B) Definitions, classification of Station Chapter-I of G&SR.
 - C) Signals - classification of signals - subsidiary signals.
Points and classification of points. Methods of locking the points.
Relation between points and signals Inter-locking, standards of Inter- locking
Isolation-methods of providing Isolation.
Back lights - Definition and purpose of Indicator.
 - D) Working of Points and Signals:-
Methods of ascertaining the line over which train is to run to be clear.
Conditions for taking off signals for reception and dispatch.
Stopping a train out of course at station.
Crossing of train and precedence of trains at stations.
Procedure when fixed signals are defective and working of train.
Hand signals and detonating signals and their use and Exchange of all right signals,
Knowledge of Hand signals.
 - E) Marshalling of trains Mail, Express, Passenger & Mixed trains and Goods Train.
 - F) Shunting of Vehicles - Control of shunting methods of shunting precautions and Speeds of shunting.
 - G) Securing of vehicles at stations.
 - H) Working of trains in case of -
Total failure of communication on single and double lines.
Single line working on double.
 - I) Systems of working- Absolute Block System - Automatic Block system.
 - J) Train Register Books, Paper line clear tickets, Authority to pass defective signals,
 - K) Caution orders uses, preparation, circumstances under which they may be used and Delivery of these documents. Private Numbers- Importance purpose circumstances

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under which to be exchanged.

- L) Stock report purpose - Preparation of simple stock report.
Control-duties of ASM towards control.
Control Orders- how to repeat messages.
- M) Accidents - Action to be taken by ASM in the following cases.
 - I) Loco pilot sends a memo that his engine failed in section and wants relief engine.
 - II) Train parted and portion left over in the section.
 - III) Loco pilot reports a lurch in the section.
 - IV) Fire on a train or in Railway premises.
 - V) Duties of SM/ ASMs in case of accident to a train carrying passengers.
 - VI) Symptoms of Hot Axles / Roller bearing seizures.
- N) Questions on implementation of Official Language policy, Rules, incentives, Constitutional Provisions etc.
- O) Passengers' amenities etc.

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20-03-21